

## The Haryana Pond and Waste Water Management Authority

Plot No-9, DHL Square, 3<sup>rd</sup> Floor, IT Park, Sector-22, Panchkula

E-Mail Id. [ms.haryanapondauthority@gmail.com](mailto:ms.haryanapondauthority@gmail.com)

Website: [www.hpwwma.org.in](http://www.hpwwma.org.in)

HPA/ADMN/0086/2022/68659

Dated:-19.09.2023

### NOTICE INVITING QUOTATION

Sealed quotations are invited for supply of **Laboratory Equipment (Glassware, Chemicals & Other necessary items)** as per requirement of "The Haryana Pond & Waste Water Management Authority" (HPWWMA) in single stage two cover system i.e. Technical bid and Financial bid (comprising of price bid proposal).

#### Schedule – A

S. No.	PARTICULARS.	REMARKS
1	Ref. Number	HPA/ADMN/2023/0086/68659
2	Last date & time of bid submission by bidders.	12-10-2023(15:00 hrs.).
3	Date & Time of opening of Technical Bids	12-10-2023 (15:30 hrs.)
4	Date & Time of opening of Financial Bids	To be decided later on.
6	Bid validity	03 months.
7.	Application Fee	Rs.-2000/- ( Two Thousand Only)- ( Non- refundable)
8.	Earnest Money Deposit (EMD)	Rs. 5,000/- ( Five Thousand only)

Under this process, the technical bid applications as well as financial bids are invited at single stage under two sealed covers i.e., Technical & Financial envelopes. The bidder has to put all the papers required for eligibility criteria in the envelope marked as "Technical Bid".

The rates are to be quoted in prescribed **ANNEXURE-I** and put in other envelop marked as "Financial Bid".

Both the envelopes to be put in main envelope marked as "Quotation for Stationary items".

Eligibility of the applicants will be first examined based on the details submitted under first cover i.e., technical bid with respect to eligibility criteria prescribed in this document. The financial bid under the second cover shall be opened for only those applicants, who qualify the technical bid as per the eligibility criteria as per the document.

Bidders can submit their bids through post or put in tender box lying in the office of HPWWMA.

### **Terms and Conditions**

1. The above items are to be supplied in the Office of Haryana Pond & Waste Water Management Authority (HPWWMA) at 3rd Floor, DHL Square IT Park, Sector-22, Panchkula.
2. The rates shall be inclusive of all taxes etc. and nothing extra shall be paid.
3. The work is to be completed within 07 (Seven) days from the date of issue of work order and delivery charges etc shall not be paid extra.
4. In case of any discrepancy, decision of the EVC, HPWWMA will be final and binding.
5. The payment will be made after completion of the work.
6. Bill shall be submitted in original copy to the name of MS, HPWWMA.
7. The rates are inclusive of one year warranty for above item.
8. All equipments must be packed and packaged to ensure its safe delivery in accordance with good commercial practice to prevent their damage or deterioration during transit and store.
9. Broken/rejected or damaged goods will be returned at venders expenses including related labour and packaging costs.
10. The quotationer is required to deposit Rs. 5,000/- ( Five Thousand only) as Earnest Money Deposit along with the quotaion to be paid in form of Demand Draft/ Pay order in favour of Member Secretary, Haryana Pond Authority payable at Panchkula. Quotation without EMD will be summarily rejected. EMD of unsuccessful quotationer shall be refunded without any interest after finalization of award. EMD of the lowest quotationer will be refunded after one month from successful completion of the work. EMD shall be forfeited by the HPA in case the quotationer withdraws their offer during the period of quotation validity, without prior notice.
11. The prices quoted shall remain valid for **90 days** from the date of opening of quotation.
12. The quotationer may attend or send their authorized representatives the meeting on the date and time of opening of the quotations.
13. The work should be executed as per direction of Executive -Vice Chair Person.

### **Vender Eligibility criteria:-**

1. Bidder should possess valid GST Number. Attested copy of the same must be submitted with the Bid.
2. The bid shall be valid for three months after the date of opening of Technical Bid.
3. Information furnished by the Firm/Supplier/Bidder as per **ANNEXURE-II** should be self-attested.

- 4. The Bidder should not have been blacklisted by any of the Department/ Ministry/ Organization. A duly signed declaration to this effect must be submitted along with technical bid (ANNEXURE-III).
- 5. Haryana Pond and Waste Water Management Authority shall reject bid, if it determines that bidder recommended for award has engaged in corrupt or fraudulent practice while competing for this contract.



**Technical Advisor  
HPWWMA, Panchkula.**

**ANNEXURE-I****Format for Schedule of Quoting Rates**

**Name of Work: -** Regarding supply of laboratory equipment (Glassware, chemicals & other necessary items) in the Office of Haryana Pond & Waste Water Management Authority (HPWWMA) at 3rd Floor, DHL Square IT Park, Sector-22, Panchkula.

S/N	Description	Name of Brand	Specification Should Meet the Criteria of	Qty.	Unit	Rate ( Inclusive of all Taxes)		Amount
						In Fig	In Words	
1.	Glass Beaker- 50 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	10	Each			
2.	Glass Beaker- 100 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	10	Each			
3.	Glass Beaker- 250 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	10	Each			
4.	Glass Beaker- 500 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	10	Each			
5.	Glass Beaker- 1000 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	12	Each			
6.	Conical Flask- 100 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	12	Each			
7.	Conical Flask- 250 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	12	Each			
8.	Conical Flask- 500 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	12	Each			
9.	Volumetric Flask-100 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	12	Each			

10.	Volumetric Flask- 250 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	12	Each			
11.	Volumetric Flask- 500 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	12	Each			
12	China Dish-4"	Borosil, Religlasss, Glassco, Fisher	Class-A	5	Each			
13	Tongs	Borosil, Religlasss, Glassco, Fisher	Class-A	5	Each			
14	Glass Bottle	Borosil, Religlasss, Glassco, Fisher	Class-A	10	Each			
15	Test Tubes with Stand	Borosil, Religlasss, Glassco, Fisher	Class-A	50	Each			
16	Graduated Cylinders-25 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	10	Each			
17	Graduated Cylinders- 50 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	10	Each			
18	Graduated Cylinders- 100 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	10	Each			
19	Graduated Cylinders-500 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	10	Each			
20	Graduated Cylinders- 1000 ml	Borosil, Religlasss, Glassco, Fisher	Class-A	10	Each			
21	Wash Bottle	Borosil, Religlasss, Glassco, Fisher	Class-A	5	Each			
22	Funnel with stand	Borosil, Religlasss, Glassco, Fisher	Class-A	3	Each			

23	Pipettes	Borosil, Religlasss, Glassco, Fisher	Class-A	5	Each			
24	Air Bulb for Pipettes	Borosil, Religlasss, Glassco, Fisher	Normal	5	Each			
25	Mortar Pestle	Borosil, Religlasss, Glassco, Fisher	Normal	2	Each			
26	Spatula	Borosil, Religlasss, Glassco, Fisher	Normal	3	Each			
27	Filter Paper	Whatmann	Normal	2	Each			
28	Bunsen Burner	Borosil, Religlasss, Glassco, Fisher	Any	2	Each			
29	Burette with stand and clamp-10 ml	Borosil, Religlasss, Glassco, Fisher	Any	2	Each			
30	Burette with stand and clamp-20 ml	Borosil, Religlasss, Glassco, Fisher	Any	2	Each			
31	Burette with stand and clamp-50 ml	Borosil, Religlasss, Glassco, Fisher	Any	2	Each			
32	Reagent bottles	Borosil, Religlasss, Glassco, Fisher	Any	10	Each			
33	Wire Gauge	Borosil, Religlasss, Glassco, Fisher	Any	3	Each			
34	Titration Flask	Borosil, Religlasss, Glassco, Fisher	Any	2	Each			
35	Brushes for test tubes	Any Brand	Any	2	Each			
36	Brushes for burette	Any Brand	Any	2	Each			
37	Brushes for conical flask	Any Brand	Any	2	Each			

38	Rubber Gloves	Any Brand	Any	2	Each			
39	Apron/coats	Any Brand	Any	2	Each			
40	Conc. Sulphuric Acid-500 ml	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
41	Conc. HCL- 500ml	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
42	Conc. Nitric Acid- 500ml	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
43	Ammonium hydroxide- 500ml	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
44	Ammonium Chloride- 500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
45	Ammonium Sulphate-500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
46	Ammonium Nitrate -500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
47	Calcium Carbonate - 500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
48	Calcium Hydroxide- 500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
49	Copper Carbonate- 500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
50	Copper Sulphate -500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
51	Copper Nitrate - 500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			

52	Ferric Chloride- 500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
53	Ferrous Ammonium Sulphate-500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
54	Ferrous Sulphate-500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
55	Magnesium Carbonate - 250mg	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
56	Magnesium Nitrate -250 mg	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
57	Magnesium Sulphate-500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
58	Potassium Dichromate - 500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
59	Chloride - 500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
60	Potassium Potassium Ferrocyanide - 250 mg	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
61	Potassium Hydroxide -250 mg	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
62	Potassium Iodide-250mg	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
63	Potassium Permanganate- 250 mg	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
64	Potassium hydrogen Sulphate-250 gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			



65	Sodium Bicarbonate - 250gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
66	Sodium Acetate -250gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
67	Sodium Nitrate- 250 gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
68	Sodium Hydroxide- 500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
69	Ethanol-500 ml	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
70	Acetone -500gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
71	Methyl orange - 50gm	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
72	Glycerol -500ml	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
73	Formaldehyde - 500ml	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
74	Cobalt Chloride -500mg	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
75	Silver Sulfate	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
76	Ferrion Indicator Soln	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
77	1-10-Phenanthrolin Hydrate	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			

78	Mercury Sulfate	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
79	Potassium-di- hydrogen phosphate	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
80	Sodium Azide	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
81	Di-Hydrogen Potassium hydrogen orthophosphate	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
82	Di-Hydrogen Sodium hydrogen orthophosphate	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
83	Magnesium Sulfate	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
84	Calcium Chloride	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
85	Starch Soluble	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
86	Salicylic Acid	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
87	Sodium thiosulphate	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
88	Chloroform	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
89	Sulphamic acid	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			

90	Sodium sulfite solution	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
91	Potassium Hydrogen Phthalate	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
92	Nitrification Indicator	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			
93	Glucose-Glutamic Acid Solution	Merk/Fisher/ Qualigen/ Qualichem Loba/Cdha	AR Grade	1	Each			

Date:-

Signature of Bidder

Name-----

Address-----

Mob. No.-----

**ANNEXURE-II****Information to be Furnished by the Firm/Supplier:-**

<b>Sr. No</b>	<b>Particulars</b>	<b>To be filled by the Suppliers</b>
<b>1.</b>	Name of Firm/Agency	
	Address	
	Name of Proprietor	
	Telephone no.	
	Mobile No.	
	Email. Address	
	Name of Business partner, if any	
<b>2.</b>	PAN Number (Copies to enclosed)	
<b>3.</b>	CST/VAT Registration Certificates (Copies to enclosed along with TIN numbers)	
<b>4.</b>	Service TAX Registration no. copies to enclosed	
<b>5.</b>	Where terms and conditions is acceptable or not?	
<b>6.</b>	Whether the firms is blacklisted by any Government/Department or any criminal case is registered against the firm or its own/partners anywhere in India (if No, an undertaking to this effect may be -attached.	

Date:-

Signature of Bidder

Name-----

Address-----

-----

Mob. No.-----

ANNEXURE-III

**The Haryana Pond and Waste Water Management Authority**  
 Plot No-9, DHL Square, 3<sup>rd</sup> Floor, IT Park, Sector-22, Panchkula  
 E-Mail Id: [ms.haryanapondauthority@gmail.com](mailto:ms.haryanapondauthority@gmail.com)

UNDERTAKING

The Member Secretary,  
 Haryana Pond & Waste Water Management Authority,  
 Plot No-9, DHL Square, 3<sup>rd</sup> Floor,  
 IT Park, Sector-22, Panchkula, Haryana.

**Subject: Supply of Laboratory Equipment (Glassware, Chemicals & Other necessary items) as per requirement of "The Haryana Authority" (HPA).**

Sir,

Having examined the Scope of work, pre-qualification criteria, evaluation and tasks prepared by your office and satisfying ourselves as to the location and terms and conditions, I / we hereby offer to supply the above mentioned **Laboratory Equipment (Glassware, Chemicals & Other necessary items)** to the Department at the respective fees which I/we have quoted in the Financial Bid. I/We the undersigned, certify that:

1. I/We have quoted the most economical and best charges/fees in financial bid.
2. I / We herewith deposit **Rs. 5,000/- (Rupees Five Thousand only)** in the form of Demand Draft/ Pay Order/ Payable at Panchkula in the name of Member Secretary, HPA, payable at Panchkula, as Earnest Money Deposit. The EMD shall be refunded after finalization of the contract without any interest.
3. The contract may be terminated and fresh bid may be issued in case HARYANA POND AUTHORITY is not satisfied with the services provided by us. I/We also undertake that I/we have no objection and will not claim any losses / damages on any account from the HARYANA POND AUTHORITY.
4. I / we understand that you are not bound to accept the lowest bid or bound to assign any reasons for rejecting our bid or withdrawing the Bid.
5. I / We hereby confirm that our firm has not been black-listed by any organisation in India or abroad.
6. I / we agree to keep our bid open for 90 days from date of opening of Technical Bid.
7. I / we enclose complete bid documents duly signed.

Date:-

Signature of Bidder

Name-----

Address-----

Mob. No.-----

... ..

... ..

... ..

... ..

...

... ..

... ..

... ..

... ..

... ..

...

... ..

... ..

... ..